



**CCFC Core Stakeholder Group Meeting Notes
Centralina Council of Governments Offices
Friday, January 21, 2011
8:30 am – 10:30 am**

Present

Adrian Acuna
Mike Allison
Gerry Beattie, Guest
Jim Burke
Rich Deming
Greg Johnson
Brian Kasher
Dave Navey
Marcie Smith
Grady Truett

Staff

Jason Wager
Emily Parker

Meeting Notes

Welcome/Networking Breakfast/Roundtable

Dave Navey welcomed the group and thanked everyone for being here. He also mentioned the sad loss of Mike Keziah and highlights Gerry Beattie with Coca Cola Bottling Co. Consolidated as being a guest at today's meeting. While breakfast arrived and was being set up, the group started on the roundtable updates.

Housekeeping Items – CCFC Chair Vacancy and Amendment to CCFC Procedural By-laws

Before this meeting, the Core Stakeholder Group lost its Chairman, Mike Keziah. Therefore, during this meeting the group needed to discuss and potentially vote on who would move into the Chair position. Jason Wager put out the following two options: 1) gather nominations and vote in March 2011 or, 2) wait until September 2011; and wanted feedback from the group on which route to take.

The following points were stated on the topic of *CCFC Chair Vacancy*:

- At this point, Dave Navey is flexible enough to do what needs to be done in terms of occupying an officer position and he is willing to do what needs to be done because he enjoys/sees value in the work.
- Option 2b – have an election for Vice Chair in March 2011
- Mike Allison said that he appreciates Dave Navey and thinks he is doing a great job
- There were eight (8) voting members present. In case of vacancy, the Chair should be elected by a simple majority vote of a quorum, which is defined in the by-laws as 1/3 of the membership, or 7 members.
- Therefore, Rich Deming made a motion to elect Dave Navey as Chair and elect Vice-Chair at the March meeting. The motion was seconded by Mike Allison and Brian Kasher. The motion was approved.

Amendment to the CCFC Procedural By-laws:

- According to Article 6 (“Procedural Rules Amendments”), amending the by-laws requires 2/3 of the Core Stakeholder Group, or 14 members to vote.
- The motion was made to update Centralina Council of Governments’/CCFC’s address in the by-laws. The motion was seconded by Rich Deming. However, there were not enough voting members present for a binding vote, so absent members will need to be prompted and submit their votes electronically.

Regional EV Roadmapping/EV Advisory Committee

Dave provided the update on the CCFC’s EV Readiness Planning Activities and Jason mentioned the forthcoming DOE funding opportunity that will likely be focused on EVs/EV infrastructure. The group had general discussion about EV readiness in the region, covering topics of having access to public charging infrastructure and the importance of public education. Jason walked through the CCFC Action Plan, Communications Strategy, and logo/tagline. Once these documents are finalized, Emily will send them out to the group.

Updates and Upcoming Activities

Jason and Emily updated the group on the various activities that have happened, and that were planned to happen after the meeting.

The meeting adjourned on time.

The following was sent out the afternoon of January 21 and highlights key (and some time sensitive) items that emerged from that day’s Core Stakeholder Group meeting:

1. Click [here](#) to access information about the Vehicle Technologies R&D funding opportunity that was discussed at today’s meeting. Applications are due 2/28/11.

2. Hat's off to the following CSG group members who volunteered for the **CCFC Legislative Subcommittee**:
 - Marcie Smith; Brian Kasher; Rich Deming; Dave Navey; and Greg Johnson (*Greg is to attend Energy Independence Days in DC (2/28 – 3/3) as the CCFC Stakeholder representative*)
 - *This subcommittee will have its first meeting in late January/early February. Please look for an email from me about this meeting...*
3. Also many thanks to CSG members who volunteered to serve on the **Clean Cities Award Nominations Review Team**. Those members are:
 - Rich Deming; Greg Johnson; and Jim Burke
 - *This group will receive an email from me shortly to establish the date for the review session (next week!)...*
4. Remember, the Clean Cities Award Nominations are now **due by 12-noon this Monday 1/24**. If you need assistance putting the one-page nomination together – please let us know no later than 9:30 am Monday morning...
5. If you have already, please fill out the attached Annual Clean Cities Survey and return it to me or Mike Warren (mwarren@centralina.org) by February 11, 2011.



2010 CCFC Annual
Survey_1997 2...

6. Don't forget to submit (EV-related) project ideas to help us prepare for the forthcoming DOE Funding Opportunity!
7. The next Core Stakeholder Group meeting will be held on **Wednesday, March 23 from 8:30 am – 10:30 am**.
 - We can either have this meeting at Centralina COG offices OR, we would be amenable to a CSG group member hosting the meeting at his/her office space.
 - Please let me know if you would be willing and able to provide the venue for the March meeting!
 - If your organization would like to serve as a Core Stakeholder Group Meeting Sponsor (for ~\$150), please let me know!
 - The agenda for this meeting is forthcoming.

Please let me know if I overlooked something you feel is critical for the near future or, if you have any questions!